



Macquarie Grammar School
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Macquarie Grammar School Ltd
ACN 141 160 483
CRICOS Provider Code 03330B

Date Received

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Office Use Only

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Form

U18

247-FM-MGS Under 18 Guardianship Form

- Please complete all sections and print neatly in BLOCK LETTERS.
- Your acceptance and enrolment at Macquarie Grammar School (MGS) will not be processed until you have returned this completed and signed guardianship service provider form and met all other conditions specified below.

1 Student visa regulations

If you are under 18 years of age, it is a requirement of Australian Government student visa regulations that you reside in Australia with:

a parent; (b) a person who has legal custody of you; (c) a person nominated by either the parent or the person having legal custody of you (must be your relative who is at least 21 years old and has the right to remain in Australia). You must provide evidence that you will be going into care arrangements – for your accommodation, support and general welfare – approved by the education provider for the course in which you are enrolled, for the period that you are under 18 years of age, and be of good character.

Please refer to the Department of Immigration and Border Protection's web site: <http://www.immi.gov.au/students/visa-conditions.htm> for detailed information regarding these requirements.

2 Declarations

You must select one of these options (tick box), sign and return this form and meet all the conditions stated below prior to your acceptance and enrolment at MGS.

Please note that if you tick the second option, you are required to provide MGS with a signed copy of a guardianship agreement prior to your acceptance and enrolment.

Option one: I am residing in Australia with my parent(s), the person who has legal custody of me, or the person nominated by my parent(s) or person having custody of me in accordance with Australian student visa regulations.

Option two: Until the age of 18, I will live in MGS approved homestay accommodation and my parent(s) or legal guardian will have a written agreement with a guardianship provider to ensure the provision of appropriate arrangements for my accommodation, support and general welfare, and as a condition of my acceptance and enrolment at MGS, I will provide MGS with a signed copy of the guardianship agreement which must, as a minimum:

1. *Be in writing.*

2. *Require the guardianship service provider to ensure the provision of appropriate arrangements for your accommodation, support and general welfare while you are enrolled at MGS and until such time as you reach 18 years of age, such services would include that the provider would:*

- *meet with you within three days of your arrival in Sydney.*
- *provide you with an orientation to the city and suburbs, including a security and safety briefing, within two days of your arrival in Sydney.*
- *one week prior to your arrival, visit your confirmed accommodation facility to inspect the premises, meet the responsible adult and confirm the suitability of these arrangements with any special*

requirements which you may have.

- *upon your arrival in Sydney, provide you with information to allow you to access 24-hour, seven days a week telephone advice and emergency assistance if required.*
- *liaise directly with the designated adviser on a monthly basis and ensure your timely referral to appropriate support services should personal problems arise that may have an effect on your academic progress or visa status.*
- *represent you should any grievance in relation to your accommodation facility arise.*
- *notify the designated advisor or Admissions Officer of any unresolved grievance you may have regarding homestay or other*

accommodation facility.

- *represent you in liaising with MGS, including assisting you to lodge any grievance with the Director of Welfare*
- *liaise with MGS on behalf of your parent or guardian, including the signing of documents with MGS on behalf of the parent or guardian.*
- *maintain a working knowledge of the (Education Services for Overseas Students) Act 2000, MGS Grievance Procedures and Department of Home Affairs requirements for students studying in Australia.*
- *notify MGS immediately should the arrangement between the guardianship (carer) service and*

lapse or terminate while you are still under the age of 18 years.

3. *Require the guardianship service provider to warrant that it complies, and will continue to comply, with the employment screening provisions of the Commission of Children and Young People Act 2000.*

4. *Require the guardianship service provider to agree that you can provide a copy of the agreement with the guardianship service provider to MGS.*

If, for any reason, the agreement with the guardianship service provider terminates or expires prior to you reaching 18 years of age, you must immediately notify MGS.

3 Contact details

The following guardianship service provider has advised MGS that it is able to provide suitable guardianship services:

International Student Alliance

Suite 1/Level 1 - 108 Bourke St,
Melbourne 3000

Phone +61 3 9663 2887
Fax +61 3 8678 1317
Email info@studentguardians.com

PLEASE NOTE:

a) *About suitable guardianship services. Each student should make his/her own enquiries.*

b) *MGS does not recommend or endorse or make any representation whatsoever in respect of any guardianship service providers.*

c) *MGS is not responsible or liable in any way whatsoever for the recommendation of or provision of guardianship services.*

d) *It is the responsibility of you and your parent(s) or legal guardian to ensure that an agreement with a guardianship service provider complies with MGS's requirements as stipulated in this guardianship service provider form, and any terms and conditions required by law.*

4 Signature

Student family name:	Given names:
Signature:	Date:
Parent/guardian family name:	Parent/guardian given names:
Parent/guardian signature:	Date: Contact number:

Version 4: 27/03/2023

Document owner: Admissions Officer

Authorised by: PEO/Headmaster

This document is uncontrolled when printed. The current version of this document is kept on the MGS QMS.

Revision History

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Review Date: March 2023

Rev.	Date	Description of modifications
1.	16/04/2014	Replaced DIAC with DIBP; Changed the link of student visa regulations to http://www.immi.gov.au/students/visa-conditions.htm
2.	16/06/2016	Role changes and providers
3.	16/06/2016	Updated Terminology and Responsibilities
4.	27/03/2023	Updated Terminology and Responsibilities