

P2-PP-MGS **Appropriateness of Operations and Facilities to Students Under the Age of 18**

1. **Purpose and Scope**

This policy deals with the assessment of:

- MGS's ELICOS operations to ensure they are appropriate for the age, maturity and English Language Proficiency of students under the age of 18; and
- facilities accessed and used by mixed-age ELICOS student cohorts are appropriate to the enrolment of students under the age of 18.

It deals with the requirements of:

- National ELICOS Standard P2: Needs of younger ELICOS students
- NESA Guidelines, Requirement 4.1.3: Needs of younger ELICOS students

2. **Responsibilities**

The **PEO/Headmaster** will be responsible for implementing this policy, disseminating its contents to teachers and other staff members as appropriate, and keeping it updated.

3. **Assessment of MGS's ELICOS operations to ensure they are appropriate for the age, maturity and English Language Proficiency level of the students**

All of MGS's operations are designed from the beginning for secondary school aged students. The following actions help to ensure that this continues:

- Curriculum is designed specifically for this age group.
- Teachers have prior experience and training in teaching this age group (see P6-PP-MGS ELICOS Specialist Staff).
- All staff who come into regular contact with children as part of their duties must have a verified Working with Children Check (see P6-PP-MGS ELICOS Specialist Staff) and be a fully credited and registered teacher with NESA eTAMS.
- Premises are managed and maintained so as to be suitable for this age group (see P7.2-PP-MGS Facility Safety).
- Communication with students (including notices in the school and emails) are either written such that they can be understood even by those with lower levels of English Language Proficiency, or are provided to people who can translate, such as agents.

4. **Facilities Accessed by Mixed-Age Student Cohorts**

All students at MGS across both its high school and ELICOS operations are of school age. MGS does not intend to add ELICOS courses to its scope of registration. Thus there are no mixed-age student cohorts using any of its own facilities.

Students may access facilities used by adult or primary aged students for sporting activities or during excursions. MGS students will be supervised at all times when this occurs: see 192-PP-

MGS Movement and Supervision of Students. Only facilities assessed as suitable for secondary aged students will be used for these purposes.

5. Revision history

| Version | Date | Description of Modifications |
|---------|-------------|---------------------------------------|
| 1 | 29 Mar 2015 | Original draft |
| 1.1 | 22 Mar 2016 | Roles, Procedures and Terminology |
| 1.2 | 18 Mar 2018 | Acronyms BOS to NESA, process changes |
| 1.3 | 27 Mar 2023 | Acronyms NESA, eTAMS, process changes |