

P7.2-PP-MGS

## Safety of Facilities Used

### 1. Purpose and Scope

This policy deals with ensuring student safety where:

- MGS accesses or uses areas that may also be used for purposes other than the delivery of ELICOS courses; and
- MGS's facilities are accessed by people after hours not associated with MGS's operations

It deals with the requirements of:

- National ELICOS Standard P7: Safety of Facilities Used
- NESA Guidelines, Requirement 4.1.8: Safety of the Facilities Used

### 2. Responsibilities

The **PEO/Headmaster** will be responsible for implementing this policy, disseminating its contents to teachers and other staff members as appropriate, and keeping it updated.

### 3. Student safety where MGS accesses areas that may be used for purposes other than ELICOS

MGS's ELICOS Courses will run on level 4 of 225 Clarence Street.

ELICOS students will from time to time access other MGS premises, for example, to observe real high school lessons in MGS's high school, to socialise with MGS high school students and for administrative tasks. All MGS premises are designed with child safety in mind and are managed to the same high standards as the ELICOS premises.

ELICOS students will access sports facilities provided by the City of Sydney Council. These premises meet child safety standards. Students will be supervised at all times during access to these facilities, and during travel to and from these facilities.

Excursions will occur from time to time, to places suitable for student access. A risk assessment is undertaken prior to any excursion being approved.

### 4. Student safety where MGS's facilities are accessed by people not associated with MGS's operations

MGS's facilities are used only by MGS during school hours. Where facilities are used by other organisations outside school hours, all MGS students will be required to vacate those facilities before the other organisations gain access. Staff will be on hand to ensure this occurs.

### 5. Revision history

Version	Date	Description of Modifications
1	29 Mar 2015	Original Draft
1.1	22 Mar 2016	Roles and Procedures
1.2	18 Mar 2018	Roles and Procedures and acronyms reviewed
2.0	27 Mar 2023	Roles and Procedures and acronyms reviewed